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INTERNAL RELEASE

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2023-2024 TRAVEL SUPPORT FOR TCSUH GRADUATE STUDENTS

Application process announced

1B May 1, 2023– Limited funds are available to support the travel and conference attendance of graduate students who fulfil the eligibility criteria and who intend to present their work in the form of oral or poster contributions. Students who are associated with and supported by TcSUH may submit a request for a travel support award up to \$500.00 USD per application for the academic year 2023 - 2024. The first prize winner of the TcSUH Student Research Symposium may receive an award of up to \$1000.00 for eligible travel expenses. The funds are solely applicable to compensate for travel expenses (air fare, accommodation, registration fees) related to conference, workshop, or approved meeting participation.

Applicants must meet the following requirements:

- (1) A student must be enrolled and in good standing in the UH graduate program.
- (2) The student's Ph.D. topic or current research activities must be an integral part of the current TcSUH research program.
- (3) Submitted abstracts and conference contributions must include TcSUH as the principal affiliation of the applicant.
- (4) The student's advisor or PI must agree to cover travel expenses that exceed the maximum amount awarded by the Travel Support Committee.
- (5) An abstract (including title, authors, affiliations, and a short description of the work) must be submitted with the application. Abstracts that have been accepted by the conference organizers will be considered as a favorable circumstance.

Applications should be submitted at least one month prior to the conference to the TcSUH Student Travel Award Chairman, Prof. James Meen, at jmeen@uh.edu. The application should provide the following information:

- Student's name
- Thesis advisor
- Recommendation statement of the thesis or dissertation advisor/PI, which can be submitted by the advisor separately via email
- Research topic or program the student is working on
- Name and date of the conference
- Abstract for intended submission or approved abstract
- Other supporting information (invitation, if applicable, *etc.*)

Application Deadlines:

- At least one month prior to the conference. Early application submissions are encouraged.

The selection process will be conducted by the Committee and subsequently approved by the TcSUH Director based on scientific merit after eligibility has been verified. Applicants will be notified within two weeks after the deadline. This program is subject to available funds.